

Buttonwillow Recreation and Park District
Board Minutes
556 Milo Ave. Buttonwillow, Ca 93206
Monday, June 15, 2020

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Monday, June 15, 2020 at 6:00 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Regina Houchin, Chad Ramay, Louie Andreotti, and John Parsons Staff Present, Megan Lucas and Les Clark Others Present Stephanie Molina
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A Andreotti / Ramay Ayes A. Houchin, R. Houchin and Parsons Noes: None. Motion carried.
- IV. APPROVAL OF MINUTES: Minutes from May 18, 2020 and Special Meeting June 8, 2020 was approved by R. Houchin / Ramay Ayes: A. Houchin, Andreotti and Parsons Noes: None. Motion carried
- V. PUBLIC TIME: None
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports: Approved- Ramay / Andreotti Ayes: A. Houchin, R. Houchin and Parsons Noes: None. Motion carried.
 - B. Museum / Jail – Board directed Megan to address a letter to Bob Mutch. Louie Andreotti informed the board that Bob is now waiting on approval of moving permit. In the letter include inquiry as to when the jail will be moved. Also, let him know that if he needs any assistance getting moving permit, please contact Andrew Houchin or Louie Andreotti. Megan is Bob’s contact information from Regina Houchin. The museum committee was formed by one person from boards in the community, the mayor, Buttonwillow Recreation representative and two at large positions. Megan will start attending the meetings as the Buttonwillow Recreation representative. The next museum meeting is Monday, June 22, 2020 and 12:00p.m.
 - C. Pool – Summer 2020 – The board has decided to close the pool for the 2020 season. They felt with the restrictions / recommendations from the county and state is was not feasible to open the pool this year.
 - D. Firework Funding – Megan updated the board on funds received for the firework show thus far. The district has received \$3000.00 from the Buttonwillow Lions, \$150.00 from the Farmers Co-Op Gin, \$500 from Farm Credit West and \$500 from Supervisor Couch. Stephanie Molina informed the board that the PayPal account for the district is set up. She is still working with Megan on a couple things to finalize it. Megan attended the Foundation meeting on Wednesday, June 10th and requested up to \$10,000 to cover the cost of the fireworks if not covered by donations.
 - E. Crafts for Kids – There was a misunderstanding regarding the suggestion to offer crafts with the Buttonwillow School lunch program. The general consistence from the May 18th, was for Megan to see what crafts were available and see if the school would allow it. In contacting the school, it was not feasible to do them by age group. After going through craft materials, there were not enough crafts to supply 320 without additional purchases. Therefore, crafts were not provided.
 - F. Landscaping Projects – There are a few yellow spots in the grass around the park including behind the Little League field, and some sprinkler sets are running longer than others. Megan was directed to contact Mike with Maranatha and have him do a sprinkler audit.

Andreotti requested to be present during sprinkler audit. There was an update on the trees at Jefferies park. They are going to require more work than expected. Megan is asking Shon to dig tree pods out around park and have him put them back down where they will be flush with the ground. He will also be counting the holes left by trees that have been removed. We will figure out best course of action to fill in holes. Also, Megan was directed to contact Maranatha about what fertilizer, how much and where was it applied.

VII. CORRSPONDENCE:

- A. Letter from County Supervisor regarding our Code of Conflict. Les will be taking care of writing the letter and submitting it.

VIII. REPORTS: See Attached

- IX. BOARD MEMBERS COMMENTS: Andreotti – Please check on Town Square lights, they were not on. Supervisor Couch’s office is working on getting a mobile Covid-19 test site to have in Buttonwillow. Parsons – John asked if the flag was up at the park. Megan informed him it is, the flag ripped and had to order another one before we could put it back up. R. Houchin – Well #5 update, pre-bid walk through will be held on tentatively on June 28th or June 29th. Bid will close after 3 weeks. All easement paperwork has now been signed and cleared with attorneys. Adult softball – the district is still unable to offer adult softball at this time.

- X. ADJOURNEMENT: Meeting was adjourned at 7:23 p.m.