

Buttonwillow Recreation and Park District
Board Minutes
Tuesday, February 21, 2023

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Tuesday, February 21, 2023 at 6:00 p.m.
- II. ROLL CALL: Board Present – John Parsons, Louie Andreotti, Regina Houchin, Cindy Banducci and Andrew Houchin. Staff Present – Megan Lucas
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A Andreotti / Banducci. Ayes: A. Houchin, Parsons and R. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES:
 - Minutes from January 16, 2023, M/S/A R. Houchin / Banducci Ayes: A. Houchin, Parsons, Andreotti Noes: None. Motion carried.
 - Minutes from January 25, 2023, M/S/A Andreotti / A. Houchin Ayes: Parsons, Banducci, R. Houchin Noes: None Motion carried.
 - Minutes from January 27, 2023, M/S/A R. Houchin / Andreotti Ayes: Parsons, A. Houchin. Noes: None Abstain: Banducci Motion carried.
- V. PUBLIC TIME: Manual de la Rosa came in and was concerned about the appearance of the little league field. He has been made aware that there have been a few members of the community that are planning a work day. The facility committee will be meeting with the contract landscape company.
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Report – M/S/A A Houchin/Banducci. Ayes: Parsons, R. Houchin, Andreotti. Noes: None. Motion Carried.
 - B. Buttonwillow Foundation – Chamber received \$5,000 to assist with the cost of the majors race. The Pioneer Senior Center received \$2,000 to offset cost of programs not towards trips.
 - C. Museum/Jail – We received a quote from Steve Holloway Painting for \$1,800 to pass along to the Foundation. Steve will be out to paint 3 samples on the jail before making a final decision on color.
 - D. Acknowledge gift of lawn mower – a member of the public has offered a lawn mower to the district.
 - E. Operations Manual Review and update – the board tabled this item and will be holding a tutoring session to review the manual before the next regular schedule board meeting.
 - F. Employee Handbook Review and update – the board tabled this item and will be holding a tutoring session to review the handbook before the next regular scheduled board meeting.

- G. Update on Aquatic Center – Megan has contacted Melinda to update her on the position of the district and see about on potentially filling in the pool. The board would like Megan to get a presentation put together on replacing the entire filtration system and chemical system.
- H. Pioneer Senior Center – Megan has not received the quote yet from BSW. They did come out and look the roof. It needs the caulking replace around the northeast A.C. unit vent and the westside metal edge of the roof. The board approved up to \$850 to make the repair. M/S/A Banducci / R. Houchin Ayes: Parsons, Andreotti, A. Houchin Noes: None Motion carried.
- I. Review Firework quote – the board reviewed the quotes from Zambelli and Pyro Spectacular. The board has approved the quote from Zambelli along with approving the district to request \$15,000 from Buttonwillow Foundation to backfill any amount not met by sponsors. M/S/A A. Houchin / Andreotti Ayes: Parsons, Banducci, R. Houchin Noes: None Motion Carried.
- J. Quote for roof repairs at Rec – Tabled
- K. Update on washer and dryer – Tabled
- L. Quote on sprinkler repair / fertilizer on little league field from Miracle – the board directed Megan to contact Miracle inquire if the sprinklers are Rain Bird brand. The board approved the sprinklers if they are Rain Bird. Andreotti will get fertilizer donated for the little league field. M/S/A Andreotti / A. Houchin Ayes: Parsons, Banducci, R. Houchin Noes: None Motion Carried
- M. Quote from SAA&M on fertilizer at all locations and stump removal at museum – The board approved the fertilizer and decided to table the stump removal for now. M/S/A – Banducci / A. Houchin Ayes: Parsons and R. Houchin Noes: None Abstain: Andreotti Motion Carried.
- N. Email addresses for board members – Megan presented the board with prices for email addresses through domain.com and Vtech. The board decided to table the item for now.
- O. Update on KCERA from finance committee – The finance committee met with KCERA and received some information regarding how the district can move forward with KCERA. The board decided to table this item.
- P. Discussion about possible upgrades to Scouts Hall – Fix heater, cooler, flooring and put a new door – The board directed Megan to get quotes on making these repairs.

VII. CORRSPONDENCE: None

VIII. REPORTS: Attached

IX. BOARD MEMBER COMMENTS:

- Banducci would like to get a cost analysis done for softball and have at next meeting.
- Andreotti requested that Banducci be informed when the meeting with Jasmine Baines is scheduled so she may attend.
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X. CLOSED SESSION: 6:15 p.m.

At this time the board went into closed session pursuant to Government Code 54956.9(b):

- Public Employee Evaluation
- Consultation with Attorney

Returned open session at 6:33 PM

Action taken in closed session: No action taken.

XI. ADJOURNMENT: Meeting was adjourned at 9:03 p.m.

Next meeting will be on Monday, March 20, 2023, at 6:00 p.m.