

Buttonwillow Recreation and Park District
Board Minutes
Monday, January 15, 2024

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Monday, January 15, 2024 at 6:00 p.m.
- II. ROLL CALL: Board Present – John Parsons, Louie Andreotti, Regina Houchin, Cindy Banducci and Andrew Houchin. Staff Present – Megan Lucas
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A A. Houchin / Banducci. Ayes: Andreotti, Parsons and R. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES: Minutes from December 21, 2023. M/S/A Banducci/A. Houchin. Ayes: R. Houchin, Andreotti and Parsons. Noes: None. Motion carried.
- V. PUBLIC TIME: None to report.
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Report – M/S/A A Houchin / R. Houchin. Ayes: Parsons, R. Houchin, Andreotti. Noes: None. Motion Carried.
 - B. Buttonwillow Foundation – Street sweeper contract was canceled. Louie is talking to Larry from Caltrans about getting them to street sweep.
 - C. Museum/Jail – No update, not meeting held January.
 - D. Pioneer Senior Center – No update
 - E. Irrigation – Broken line on southside of park between bathrooms and bull pens. Board directed Megan to get quotes and get repaired.
 - F. Prop 68 Update – No update
 - G. Funding from Legislature – R. Houchin and Megan attended a zoom meeting on 1.11.24. Funding for this grant will be the same as Prop 68. It is a reimbursement style grant. Resolution 1152024 was presented to be signed. After it is signed and returned to Melina with State parks they will send us a contract. M/S/A R. Houchin / Banducci Ayes: Parsons, Andreotti and A. Houchin Noes: None Motion carried.
 - H. Specified Funds Grant Resolution 1152024 – Resolution for funding from Doctor Baines.
 - I. Review and approve Employee Handbook – Tabled
 - J. Review and approve Operations Manual – Tabled
 - K. Maintenance – Approve additional \$729.50 for door at Scouts Hall. Plumbing update from John on bathrooms. Lights need to be looked at in the Gym and at Town Square. Contact Pavletich for lights. M/S/A R. Houchin / Banducci Ayes: Parsons and Andreotti Noes: A. Houchin Motion Carried.
 - L. Equipment Update – Service Mowers – Butch mowed the majority of the southside of the park and mowed little league field. Big mower has an issue with one of the switches and

little mower had an issue with a wire. Louie to wait to hear back from the county about getting mowers serviced. If we haven't heard anything, look into taking them to Abate a Weed. Megan to look into a program to trade in one gator for a battery powered gator.

- M. 2024 Meeting Dates – Board moved February 19th meeting to February 20th due to holiday. All other meetings will be held on the 3rd Monday of every month. M/S/A Andreotti / R. Houchin Ayes: Parsons, Banducci and A. Houchin Noes: None Motion Carried.
- N. Aquatic Center – Board directed Megan to look into prices for filling in the pool.
- O. Full Time Maintenance Position – Banducci and R. Houchin to meet and go over budget.
- P. Tree Pruning – Board directed Megan to meet at pocket parks with company to go over work to be done.
- Q. Office Staff update – minimum wage increase – Crystal will be returning no later than early February. Hannah's last day will be January 31st. Minimum wage increased to \$16.00/hr.
- R. Rental Fee's for fields for tournament use – the fees for the fields for a tournament will be \$175 non prep and \$200 prepped.

VII. CORRSPONDENCE:

VIII. REPORTS: Attached

IX. BOARD MEMBER COMMENTS:

- i A. Houchin – March cleanup day at maintenance yard. Get with school and chamber about helping. Move basketball back to January, no practices or try outs in December.

X. ADJOURNMENT: Meeting was adjourned at 7:52 p.m.

Next meeting will be on Tuesday, February 21 at 6:00 p.m.