

**NOTICE OF MEETING  
OF THE  
BOARD OF DIRECTORS  
BUTTONWILLOW RECREATION AND PARK DISTRICT**

Monday, December 18, 2023  
556 Milo Ave, Buttonwillow, Ca 93206  
**6:00 p.m.**

DISCLAIMER: This agenda includes proposed actions and activities with respect to each agenda item, as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

AGENDA

- I. CALL TO ORDER:
- II. ROLL CALL:
- III. APPROVAL OF AGENDA:
- IV. APPROVAL OF MINUTES: from November 20, 2023
- V. PUBLIC TIME: *Courtesy to visitors – The audience may address the board regarding non-agenda items. Presentations are limited to 3 minutes per person, per topic. A maximum of 30 min will be allocated to this item.*
- VI. OPEN SESSION:
- VII. BUSINESS TO THE BOARD: **(All items below are subject to Discussion / Approval)**
  - A. Monthly Bills, Payroll & Financial Report –
  - B. Update from Buttonwillow Foundation –
  - C. Update on Museum/Jail –
  - D. Pioneer Senior Center – New Contract –
  - E. Irrigation / Landscape –
  - F. Prop 68 Updates –
  - G. Funding from Legislature –
  - H. Review and approve Employee Handbook –
  - I. Review and approve Operation Manual –
  - J. Quotes for Tree/Bush Trimming at pocket parks –
  - K. Quotes for Tree/Bush Trimming at main park –
  - L. Quote for repair of door at Scouts Hall –
  - M. Maintenance –
  - N. Equipment Update –
- VIII. CORRESPONDENCE:
- IX. REPORTS:
  - A. General Manager Report
  - B. Facilities / Maintenance Report
  - C. Programs & Events Report
- X. BOARD MEMBER COMMENTS: Opportunity for the Board to comment on items not listed on the agenda

General Manager's Declaration of Posting of Agenda 72 Hours in Advance of Meeting  
Posted:

Signature \_\_\_\_\_  
Megan Lucas  
General Manager