

Buttonwillow Recreation and Park District

Board Minutes

Monday, December 15, 2020

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Tuesday, December 15, 2020 at 6:01 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Chad Ramay, and Regina Houchin. Staff Present, Megan Lucas and Les Clark Absent: Louie Andreotti and John Parsons
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A R. Houchin/Ramay Ayes: A. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES: Minutes from November 16, 2020 and December 2, 2020 (Special Meeting) M/S/A R. Houchin / Ramay Ayes: A. Houchin, Noes: None. Motion carried.
- V. PUBLIC TIME: None to report
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports – Approved- Ramay / R. Houchin Ayes: A. Houchin, Noes: None. Motion carried.
 - B. Buttonwillow Foundation – Nothing to Report
 - C. Museum / Jail – Les contacted Bob with Shakks and Draggers. Les asked for a punch list of concerns so that we can come up with solutions to get the jail moved. The board directed Megan to have the minutes from the meeting that reflected Bob’s attendance and drop dead date of December 31, 2020. Board provided direction to Les regarding jail move.
 - D. Manual of Operations Amendment – Conflict of Interest Code – Change to “Originals obtained in District Office” M/S/A R. Houchin / Ramay Ayes: A. Houchin Noes: None Motion carried
 - E. Prop 68 Grant – Discussion only – Les brought a drawing of possible tennis court update.
 - F. Illness, Injury and Prevention Program – Discussion Only – Les brought over the updated copy.
 - G. Bond Refinancing Presentation – Government Financial Strategies – Matt w/ GFS presented a refinance presentation. Board approved if there could be a minimum of 4% savings. M/S/A R. Houchin / Ramay Ayes: A. Houchin Noes: None Motion Carried.
 - H. Well #5 Update: No update
- VII. CORRSPONDENCE:
 - A.

VIII. REPORTS:

Megan’s Report – 12/15/20

- Tree Lighting/ Pictures with Santa – We held a drive thru pictures with Santa event. There were about 100 kids that took their pictures. It was a nice event, and it went smoothly.
- We got the truck back from Richland.
- I will be looking into putting speed bumps in our entry. There have been lots of cars speeding from end to end.

General Manager Report – Attached.

IX. BOARD MEMBERS COMMENTS:

- A. Houchin – Look into what programming we can offer. Westside will be having meeting on this topic in January.
- Ramay – Good job Megan and Crystal on Drive thru pictures with Santa.

X. Closed Session: Went into closed session at 7:36p.m.

At this time the board will hold a closed session pursuant to Government Code 54957:

a. Contract Negotiations –

Resumed regular meeting at 7:49p.m. Motion was made to enter into an MOU with Westside Recreation and Park District for Landscape and Irrigation / Maintenance Staff M/S/A R. Houchin / Ramay Ayes: A. Houchin Noes: None Motion Carried.

XI. Adjournment: 7:25p.m.

Next meeting will be on January 18, 2020 at 6:00p.m.