

BUTTONWILLOW RECREATION AND PARK DISTRICT
556 Milo Ave
Buttonwillow, CA 93206
Regular Board Meeting

Minutes

DATE: December 19, 2022
TIME: 5:00 PM
PLACE: Media Room, Buttonwillow Recreation Multi-Purpose Facility

1.0 Administer Oath of Office: Regina Houchin, John Parsons, Cindy Banducci

2.0 Convene Open Session

2.1 Meeting will be called to order by Andrew Houchin at 5:01 PM.

2.2 Board Member Attendance:

<u>P</u> Andrew Houchin, Chairman	Administrative Attendance:
<u>P</u> Louie Andreotti, Clerk	<u>P</u> Megan Lucas, Interim General Manager
<u>P</u> Regina Houchin, Board Member	
<u>P</u> John Parsons, Board Member	
<u>P</u> Cindy Banducci, Board Member	

3.0 Annual Organizational Meeting

3.1 Elect Chairman, Co-Chairman and Clerk of the Board

John Parsons as Chairman

Motion: LA Second: AH Ayes: 5 Noes: 0

Louie Andreotti as Co - Chairman

Motion: JP Second: CB Ayes: 5 Noes: 0

Cindy Banducci as Clerk of the board

Motion: JP Second: LA Ayes: 5 Noes: 0

3.2 Select representatives for Personnel, Facility and Finance Committee.

John Parsons and Louie Andreotti - Personnel Committee

John Parsons and Andrew Houchin - Facility Committee

Regina Houchin and Cindy Banducci - Finance Committee

Motion: CB Second: JP Ayes: 5 Noes: 0

4.0 Consent Items

4.1 Approval of Agenda

4.2 Approval of minutes from November 21,2022

Motion: RH Second: LA Ayes: 5 Noes: 0

5.0 Courtesy to Visitors

- 5.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

6.0 Discussion/Action

- 6.1 Items pulled from the Consent Agenda.

- 6.2 Governing

- 6.3 Governing board to consider approval of the monthly bills, payroll and financial report.

Motion: AH Second: RH Ayes: 4 Noes: 0 Abstain: 1

- 6.4 Governing board to discuss items from the Buttonwillow Foundation meeting.

* No meeting in December

- 6.5 Governing board to discuss and consider approval of items presented related to the museum / jail.

- Regina updated the board that the Buttonwillow Times newspapers that CSUB is digitizing free of charge for the museum are almost done.

Motion: Second: Ayes: Noes:

- 6.6 Governing board to discuss an update on the funding from Supervisor Couch.

- We are waiting for the next step of receiving the money.

- 6.7 Governing board to discuss an update on Prop 68.

- We received our first round of reimbursements in the total of \$87,927.00.

- 6.8 Governing board to discuss and consider approval of Solar proposal from AC Electric.

- The board directed Lucas to get a few quotes from other solar companies.

Motion: Second: Ayes: Noes:

- 6.9 Governing board to discuss and consider approval for a lawyer to review the contract with Vertical Bridge for the cell tower.

Motion: RH Second: CB Ayes: 5 Noes:

7.0 Closed Session

- 5.5 At this time the Board will hold a closed session pursuant to Government Code 54957:

- a. Public Employee Performance Evaluation
 - Interim General Manager and Recreation Coordinator 2

Closed: 5:51p.m.

Open: 6:08p.m.

Action taken: The board approved the recommendation made by the personnel committee.

Motion: LA Second: CB Ayes: 3 Noes: 0 Abstain: 2

8.0 Correspondence

9.0 Reports: Attached

9.1 General Manager/Programs:

9.2 Facilities / Maintenance:

9.3 Landscape:

9.4 Board Members:

10.0 Adjournment

After no further business, John Parsons will call the meeting to adjourn at: 6:50p.m.

The next regularly scheduled meeting will be held on
January 16, 2022, at 5:00 PM.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

556 Milo Ave, Buttonwillow, CA 93206.