

BUTTONWILLOW RECREATION AND PARK DISTRICT
556 Milo Ave
Buttonwillow, CA 93206
Regular Board Meeting

Minutes

DATE: October 17, 2022 TIME: 6:00 PM PLACE: Media Room, Buttonwillow Recreation Multi-Purpose Facility

1.0 Convene Open Session

1.1 Meeting was called to order by Andrew Houchin at 6:00 PM.

1.2 Board Member Attendance:

P Andrew Houchin, Chairman

P Chad Ramay, Co - Chairman

P Louie Andreotti, Clerk

P Regina Houchin, Board Member

P John Parsons, Board Member

Administrative Attendance:

P Megan Lucas, Interim General Manager

2.0 Consent Items

2.1 Approval of Agenda

2.2 Approval of minutes from September 6, 2022

2.3 Approval of minutes from September 15, 2022

2.4 Approval of minutes from September 19, 2022

2.5 Approval of minutes from September 22, 2022

Motion: __RH__ Second: __CR__ Ayes: _5_ Noes: __

3.0 Courtesy to Visitors

3.1 Members of the audience may address the Board regarding non-agenda items.

Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

4.0 Discussion/Action

4.1 Items pulled from the Consent Agenda.

4.2 Governing board approval of the monthly bills, payroll, and financial report.

Motion: __LA__ Second: __JP__ Ayes: _5_ Noes: __

4.3 Governing board discussed items from the Buttonwillow Foundation meeting.

4.3.1 No Update

4.4 Governing board to discuss items presented related to the museum / jail.

Jail to be cleaned by the festival. Check to see if we have goof off, if we do, get in touch with Louie.

4.5 Governing board discussed and agreed to requiring a security guard at all 3-day rentals for large parties.

4.6 Governing boards approval of new fee for Multi-Purpose Facility rentals for a single day at the rate of \$600 for 8 hrs. with a cleaning deposit of \$200, if alcohol is going to be present there will be an additional \$200 for security.

Motion: RH Second: CR Ayes: 5 Noes:

4.7 Governing board evaluated landscape bid recommendations made by the facility committee.

4.8 Governing boards approval to offer a contract for landscape RFP. The main park will be offered to Miracle Landscape and Tree Service. The pocket parks will be offered to SAA&M LLC.

Main Park - Motion: LA Second: JP Ayes: 5 Noes:

Pocket Park - Motion: RH Second: CR Ayes: 4 Noes: Abstain: 1

5.0 Closed Session

5.5 At this time the Board will hold a closed session pursuant to Government Code 54957:

- a. Public Employee Performance Evaluation **Closed:**
 6:47p **Open:** 7:00p

Action taken: No Action Taken

6.0 Correspondence : None

7.0 Reports: Attached

- 7.1 General Manager/Programs:
7.2 Facilities / Maintenance:
7.3 Landscape:
7.4 Board Members:

7.0 Adjournment

After no further business, Andrew Houchin called the meeting to adjourn at 7:50p.m.

The next regularly scheduled meeting will be held on **November 21, 2022, at 6:00 PM.**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

556 Milo Ave, Buttonwillow, CA 93206.