

Buttonwillow Recreation and Park District
Board Minutes
Monday, March 15, 2021

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Monday, March 15, 2021 at 6:01 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Chad Ramay, Louie Andreotti, and Regina Houchin. Staff Present, Megan Lucas and Les Clark Absent: John Parsons
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A Andreotti/Ramay Ayes: A. Houchin, R. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES: Minutes from February 16, 2021 M/S/A Ramay / Andreotti Ayes: A. Houchin, R. Houchin Noes: None. Motion carried.
- V. PUBLIC TIME: None to report
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports – Approved- R. Houchin / Ramay Ayes: A. Houchin, Andreotti Noes: None. Motion carried.
 - B. Buttonwillow Foundation – 2 items tabled until proper documentation is presented.
 - C. Museum / Jail – Museum minutes attached.
 1. Historical Agreement –
 2. Fencing –
 3. Landscaping –
 4. Committee and Sub –
 - D. Sports Conditioning – Soccer POD is going great. We have 40 participants. The board would like to eliminate the soccer/basketball POD scheduled next and offer a baseball POD instead in the hopes to start a league immediately after the POD is over. Approval to cancel basketball/Soccer and move to baseball: Andreotti/ Ramay Ayes: A. Houchin / R. Houchin Noes: None Motion carried
 - E. Well #5 – Parts delayed, new project end date is May 24th.
 - F. Part time/ Full time salary scales – The district needs to update salary schedules to be inline with new minimum wage requirements coming at beginning of next year. The board asked Megan to start keeping track of calls and emails happening outside of her office hours.
 - G. Security Cameras (pricing quote for new / replacement cameras) – Megan presented one quote and has a meeting with another company next week. She will have two quotes at the April board meeting for review and possible decision.
- VII. CORRSPONDENCE:
 - A. KCTTC – Consent for Sale of Tax-Defaulted property.

VIII. REPORTS:

Megan's Report – 3/15/21

- We will be holding a Pictures with the Easter Bunny drive up event. This will be run similar to the Pictures with Santa.

General Manager Report –

- Tree at sheriffs taken out.
- Prop 68 Checklist

- Megan is going to attend CPRS virtual conference.

Facility Report –

- Mow crew coming out for 6-7 months
- Taft to keep up BWRPD mowers at their own expense.

IX. BOARD MEMBERS COMMENTS:

- R. Houchin – Thank you to Les for all his work.
- Andreotti – Thank you to Les, Megan and crew for all the work being done at the rec.

X. Closed Session: Went into closed session at 8:40p.m.

At this time the board will hold a closed session pursuant to Government Code 54957:

- a. Conference with Legal Counsel – Anticipated Litigation
Closed session ended at 9:23p.m. No action taken.

XI. Adjournement: 9:24p.m.

Next meeting will be on April 19, 2021 at 6:00p.m.