

Buttonwillow Recreation and Park District  
556 Milo Ave.  
Buttonwillow, Ca 93206

Special Board Minutes  
Wednesday, December 2, 2020

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Wednesday, December 2, 2020 at 2:01 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Chad Ramay (teleconference), Louie Andreotti (teleconference), Regina Houchin (teleconference), and John Parsons (teleconference) Staff Present, Megan Lucas and Les Clark
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A Andreotti/ R. Houchin Ayes A. Houchin, Ramay and Parsons Noes: None. Motion carried.
- IV. PUBLIC TIME: None
- V. BUSINESS TO THE BOARD:
  - A. Coronavirus Relief Fund Program – Agreement with Kern County – CSDA and KCSDA were able to reach an agreement with Kern County to disburse Federal CARES Act money to Special Districts in the amount of 2.1 million dollars. This was approved by County Board of Supervisors and it is on a first-come first-serve basis for COVID expenses reimbursement. We received an agreement between Kern County and the District and it must be approved by the Board before we can move forward with reimbursement. We are anticipating receiving approximately \$81,000 for COVID related expenses since March 2020.  
M/S/A: Parsons / Ramay to approve the Agreement with Kern County as presented.  
Roll Call: A. Houchin – yes, Ramay – yes, Andreotti – yes, R. Houchin – yes, and Parsons – yes.
- VI. ADJOURNEMENT: Meeting was adjourned at 2:07 p.m.

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District Administrator