

Buttonwillow Recreation and Park District
Board Minutes
Monday, March 16, 2020

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Monday, March 16, 2020 at 6:00 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Regina Houchin, Chad Ramay, Louie Andreotti, and John Parsons. Staff Present, Megan Lucas and Les Clark. Others in Attendance: Mario Cervantes, Diana Parsons, Tori Ramay
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A R. Houchin/ Andreotti Ayes: A. Houchin, Parsons and Ramay Noes: None. Motion carried
- IV. APPROVAL OF MINUTES: Minutes from February 17, 2020 was approved by Andreotti/ Ramay Ayes: A. Houchin, R. Houchin, Parsons Noes: None. Motion carried.
- V. PUBLIC TIME: None to report
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports – Approved- R. Houchin/Ramay Ayes: A. Houchin, J. Parsons and Andreott Noes: None. Motion carried.
 - B. Pyro Spectaculars Contract – Approved Andreotti / Ramay Ayes: A. Houchin, R. Houchin, Parsons Noes: None Motion carried.
 - C. Museum Fencing – the board asked the committee to bring quotes before the board. The board will then approach the Buttonwillow Foundation about the additional cost.
 - D. Brown Act Refresher – CSDA informational packet handed out. The board was asked to read through the packet. The district staff is working on planning a training with other districts in regard to board ethics and the Brown Act.
 - E. Quote for Wading Pool – Approved with the direction to ask Monte (Advanced Pools and Spas) questions regarding type of metal used and if there are other options. Approved – R. Houchin / Andreotti Ayes: A. Houchin, Ramay, Parsons. Noes: None Motion carried.
 - F. New Freezer Purchase – postponed until April meeting.
 - G. Well #5 final plans to connect with existing system – Mario was present to address the board with the amended easement agreement and answer any questions the board may have. Amended easement agreement was approved. Approved: Andreotti / Ramay Ayes: A. Houchin, R. Houchin and Parsons Noes: None Motion carried.
 - H. Measure F Bond Annual report to the lender – Discussion only regarding 18/19 Audit – Floor was open for board discussion. Nothing to report.
 - I. Postponement/cancellation of programs and events due to COVID19 – the board has approved to postpone/cancel all district programs and shut down the district office to the public until further notice. A notice will be posted Tuesday, March 17th and the cancellation/ postponement/ shut down of district to the public will begin on Wednesday, March 18th. We will be reevaluating on March 29th. Approved: R. Houchin / Andreotti Ayes: A. Houchin, Ramay, and Parsons. Noes: None Motion carried.

IX. CORRSPONDENCE:

- A. None

X. REPORTS:

Megan's Report – 03/16/20

- Baseball sign ups have ended. We have 150 kids signed up to play!
- Summer is right around the corner we will be working on the pool and pool deck to get it ready for summer.
- Crystal and I were at the 2020 CPRS conference last week in Long Beach. This was a good year for information. It was not a good year due to Covid19 they canceled the last day of the conference. Some sessions got canceled. The ones I was going to attend I am working on getting the presentation slides so that I can still get the information.
- Lost Hills Swim Lessons – June dates. I will be working with them on a price for the lessons.
- Baseball field rentals – We will not be renting at this time.
- Large event in September – CB club interested in renting facility for a Club gather. Upwards of 600 people.

IX. BOARD MEMBERS COMMENTS:

- Parsons – Trees at Jeffries, they are between the two fences. He directed Lucas to have someone come look at them to figure out how to remove them before they destroy the fence.
- Andreotti – Easter Egg Hunt cancellation.
- A. Houchin – A letter did not get sent to company contracted to move jail. There was an update from them at the museum committee meeting on Monday, March 2nd.

X. Closed Session: Closed at 7:34p.m.

At this time the Board will hold a closed session pursuant to Government Code 54957:

A. Contract negotiations

Opened at 7:58p.m. Contract approved with noted changes. Approved: R. Houchin / Andreotti
Ayes: A. Houchin, Ramay, Parsons. Noes: None Motion carried.

XI. Meeting Adjourned at 7:59p.m.

Next meeting will be on April 20, 2020 at 6:00p.m.