

Buttonwillow Recreation and Park District
Board Minutes
Monday, January 20, 2020

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Monday, January 20, 2020 at 6:00 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Regina Houchin, Chad Ramay, Louie Andreotti and John Parsons. Staff Present, Megan Lucas and Les Clark
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A R.Houchin /L. Andreotti Ayes A. Houchin, J. Parsons, C. Ramay Noes: None. Motion carried.
- IV. APPROVAL OF MINUTES: Minutes from December 16, 2019 was approved by R. Houchin/ Parsons Ayes: A. Houchin, Ramay and Andreotti Noes: None. Motion carried
- V. PUBLIC TIME: None
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports – Approved-Andreotti/Ramay Ayes: A. Houchin, J. Parsons and R. Houchin Noes: None. Motion carried.
 - B. Barry’s Backflow Service and Dowden Electric – Board directed Lucas to pay the bills before the next meeting. Approved: R. Houchin / Ramay Ayes: A. Houchin, Andreotti, J. Parsons. Noes: None. Motion Carried.
 - C. Lawn Care RFP (Discussion Only) – Run RFP with the end date of 2/14/2020.
 - D. District Website (Discussion Only) – Megan informed the board it was up and running. Lucas and Molina have a training with Chris from Streamline on Monday, January 27th at 4:00p.m.
 - E. New Office Staff Update (Discussion Only) – Vanessa Rosales is the new office hire. Her first day is Tuesday, January 21, 2020. Haiven Miller will also be rejoining the staff. We are currently looking for summer staff as well.
 - F. LAIF – Re-establish Pin and Account Access – R. Houchin will write request letter to regain access to account including new pin number.
 - G. Museum Agreement – Lucas and Clark to check on Liability insurance for museum since it is all property of BWRPD. Museum committee to attend BWRPD board meeting in February. Museum committee meeting are held the 1st Monday of every month.
- IX. CORRSPONDENCE:
 - A. Form 700’s came in the mail.
- X. REPORTS: Attached
- IX. BOARD MEMBERS COMMENTS: Andreotti: Thank you to Les. He is as asset to this district.
 - A. Houchin: Good job staff on the number of participants in the last two sports. Parsons: Reminder to get AC at Little League Fixed.
- X. Meeting Adjourned at 7:00p.m.

Next meeting will be on February 17, 2020 at 6:00p.m.