

Buttonwillow Recreation and Park District
Board Minutes
Monday, February 16, 2021

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Tuesday, February 16, 2021 at 6:00 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Louie Andreotti, Regina Houchin and John Parsons. Staff Present, Megan Lucas and Stephanie Molina Absent: Chad Ramay
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A R. Houchin/Andreotti Ayes: A. Houchin, Parsons Noes: None. Motion carried
- IV. APPROVAL OF MINUTES: Minutes from January 18, 2021 M/S/A R. Houchin / Parsons Ayes: A. Houchin, Andreotti Noes: None. Motion carried.
- V. PUBLIC TIME: None to report
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports – Approved- Andreotti / Parsons Ayes: A. Houchin, R. Houchin Noes: None. Motion carried.
 - B. Museum / Jail
 1. Historical Agreement – Board approved the updated version of the Buttonwillow Historical Museum Agreement. M/S/A R. Houchin / Parsons.
 2. Fencing – the board discussed the museum committee’s proposal of putting a wrought iron fence around the whole facility. The board declined the proposal of a fence around the whole facility. M/S/A Andreotti / Parsons Ayes: A. Houchin, R. Houchin Noes: None Motion Carried.
 3. Landscaping – The board discussed removing the bushes by the front door of the museum and on the large bush on the southwest corner of the museum be removed. M/S/A R. Houchin / Andreotti Ayes: A. Houchin and Parsons Noes: None Motion Carried.
 4. Committee and Sub – Committee – the board’s decision was to allow the Museum committee to come up with their own subcommittees.
 - C. Sports Conditioning – The district will be offering POD sports. They will be in 3-week sessions. The first session will be soccer. The Ag Center will be donating to purchase neck gaiters for the participants and volunteers.
 - D. Well #5 – There is a part on back order. The completion date got moved from March 31st to April 14th. Contact Gabe the project manager about the soccer field water line break.
 - E. CAPRI Resolution – Volunteer Workers’ Compensation Coverage – CAPRI is offering no cost coverage for Workers’ Comp for volunteers. M/S/A R. Houchin / Parsons Ayes: 4 Noes: 0 Absent 1
- VII. CORRSPONDENCE:
 - A.

VIII. REPORTS:

Megan’s Report – 12/15/20

- Camera’s – look into upgrading our current cameras.
- Look into filing a claim with PG&E over the camera repairs needed.

General Manager Report – Attached.

Facility Report – Attached

IX. BOARD MEMBERS COMMENTS:

- A. Houchin – Patio was dirty for food give away. Megan put it on Base Camp to be pressure washed. Next two food give aways are March 12th and March 19th. Vines at Jeffries Park need to be trimmed.
- Andreotti – Thank you to Megan for the lights and field use for the Shafter football team to practice on.

X. Closed Session: Went into closed session at 7:09p.m.

At this time the board will hold a closed session pursuant to Government Code 54957:

- a. Conference with Legal Counsel – Anticipated Litigation
Closed session ended at 7:21p.m. No action taken.

XI. Adjournment: 7:25p.m.

Next meeting will be on March 16, 2021 at 6:00p.m.