

Buttonwillow Recreation and Park District
Board Minutes
Monday, July 17, 2023

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Monday, July 17, 2023 at 6:01p.m.
- II. ROLL CALL: Board Present – John Parsons, Louie Andreotti, Regina Houchin, and Andrew Houchin. Staff Present – Megan Lucas Absent: Cindy Banducci
- III. APPROVAL OF AGENDA: M/S/A Andreotti / A. Houchin. Ayes: Parsons and R. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES:
 - Minutes from May 19, 2023, M/S/A R. Houchin / A.Houchin Ayes: Parsons, and Andreotti Noes: None. Motion carried.
- V. PUBLIC TIME: None
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Report – M/S/A A. Houchin / Andreotti. Ayes: Parsons and R. Houchin. Noes: None. Motion Carried.
 - B. Buttonwillow Foundation – No Update
 - C. Museum/Jail – The board discussed putting a wood fence along alley instead of wrought iron. Megan will ask the committee their thoughts at the next museum meeting.
 - D. Pioneer Senior Center – Megan to follow up with Jesus from Supervisor Couches office on the original block grant used to build the Seniors Building.
 - E. 3rd of July Show – The show was good. Cindy will update on the sandwich sales next meeting.
 - F. Irrigation – Rafael working on finishing up repairs.
 - G. Gym Rental for Poultry Show – The board didn't have an issue with renting out the facility for a poultry show. The shows tentative date is November 11th.
 - H. First Reading of the Preliminary Budget - Tabled
 - I. Quote for lighting for Prop 68 project – Pavelitch Electric presented two quotes, one for the lighting of the tennis court and one for the lighting of the soccer court. Each quote came in at \$14,535.00. After discussion the board approved the quotes. M/S/A A. Houchin / Andreotti Ayes: Parsons and R. Houchin Noes: None Motion Carried
 - J. Quote for Square card Reader – The board tabled the item until more information could be presented. If Megan is able to buy the reader without a contract the board directed her to do so.
 - K. Quote for tabled to use with the Square – Tabled.

- L. Review 6.30.22 Audited Financial – Megan presented the audited financial to the board. She will also email the whole audit to the board members.
- M. Review General Manager Job description – John asked that Megan get him our current inspection sheets. He would like to work with her on creating a better system for doing monthly inspections. The board directed Megan to contact Steven the MOT Supervisor at Buttonwillow School about playground inspections.

VII. CORRSPONDENCE: None to report

VIII. REPORTS: Attached

IX. BOARD MEMBER COMMENTS: None

X. ADJOURNMENT: Meeting was adjourned at 7:39 p.m.

Next meeting will be on August 21, 2023 at 6:00 p.m.