

Buttonwillow Recreation and Park District
Board Minutes
Monday, June 17, 2024

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Monday, June 17, 2024 at 6:00 p.m.
- II. ROLL CALL: Board Present – John Parsons, Cindy Banducci, Louie Andreotti, Regina Houchin and Andrew Houchin. Staff Present – Megan Lucas
- III. APPROVAL OF AGENDA: Board approved agenda with addition of Item S – Acknowledge Gift from AERA. M/S/A Andreotti / A. Houchin. Ayes: Parsons, Banducci, R. Houchin
Noes: None. Motion carried
- IV. APPROVAL OF MINUTES:
 - Minutes from May 20, 2024. Tabled to make changes to Public time and Employee Handbook approval.
- V. PUBLIC TIME: Marie Parsons was in attendance.
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Report – M/S/A R. Houchin / Banducci. Ayes: Parsons, Andreotti, A. Houchin Noes: None. Motion Carried.
 - B. Buttonwillow Foundation – The Foundation approved up to \$15,000 for the firework show. Regina met with Supervisor Couch regarding seniors needing a 2nd bus.
 - C. Museum/Jail – Regina gave an update on the video for the museum.
 - D. Pioneer Senior Center – Andrew turned in his past agreement with notes. No action.
 - E. Irrigation – North side is running on clocks except 10 stations that need to be water manually. Rob is coming out to work on southside once we hire new maintenance.
 - F. Prop 68 Update – Megan finalizing advance fund request.
 - G. Community Block Grant – Megan working with Daniel on how to move forward since the district cannot afford to complete the projects if funds from the grant do not cover it.
 - H. Specified Funds Grant – The next step is for the board to decide the projects that these funds will cover. Megan getting quotes on repairing the pools.
 - I. Review and approve Employee Handbook – approved at the May meeting. Will be removed from agenda.
 - J. Review and approve Operations Manual – Tabled
 - K. Maintenance – No update
 - L. Equipment Update – 1600 mower has a hydraulic leak that needs to be repaired. Parsons is going to get George Carriday’s number to Megan to get a quote on repairs.

- M. Aquatic Center – Megan is working on getting quotes from 2 companies on repairs for the pool. Megan called Brian Quinn and asked about filling the pool in. He said the district can fill the pool in and it will not affect the bond.
- N. Repair / New Flooring of Scout’s Hall – Tabled
- O. Linen Service – Megan gave an update on towels and dust mops ordered from Amazon.
- P. Resolution 61724 – Consolidating board election with statewide general election. M/S/A Banducci / R. Houchin Ayes: Parsons, Andreotti and A. Houchin Noes: None Motion Carried. Roll Call Ayes: Parsons, Andreotti, R. Houchin, Banducci, A. Houchin.
- Q. November 5, 2024 Election – Notice of elective offices to be filled; Election to fill the unexpired portion of vacant board position – No action
- R. Request funding from Foundation to be put into pocket park account – Megan to request funds to be placed in to pocket park account to cover maintenance of pocket parks and museum for one year. M/S/A A. Houchin / Andreotti Ayes: Parsons, R. Houchin and Banducci. Noes: None Motion Carried.
- S. Acknowledge Gift from AERA – The board acknowledges the financial gift from AERA.

VII. CORRSPONDENCE:

- Notice of Public Hearing – Clean Harbors

VIII. REPORTS:

IX. BOARD MEMBER COMMENTS: None

X. Closed Session:

At this time the Board will hold a closed session pursuant to Government Code 54957:

- a) Employee Evaluation - General Manager

Closed: _8:39p.m._

Open: _9:13p.m._

Action taken:

No action taken.

XI. ADJOURNMENT: Meeting was adjourned at 9:35 p.m.

Next meeting will be on Monday, July 15 at 6:00 p.m.