

Buttonwillow Recreation and Park District

Board Minutes

Monday, August 17, 2020

- I. CALL TO ORDER: Board Chairman, Andrew Houchin called meeting to order on Monday, August 17, 2020 at 6:00 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Regina Houchin, Louie Andreotti, and John Parsons. Staff Present, Megan Lucas and Stephanie Molina. Absent: Chad Ramay
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A R. Houchin / Parsons Ayes: A. Houchin, Andreotti Noes: None. Motion carried
- IV. APPROVAL OF MINUTES: Minutes from July 20, 2020 was approved by Andreotti / R.Houchin Ayes: A. Houchin, Parsons Noes: None. Motion carried.
- V. PUBLIC TIME: None to report
- VI. BUSINESS TO THE BOARD:
 - A. Monthly Bills, Payroll & Financial Reports – Approved- Andreotti / R. Houchin Ayes: A. Houchin, and Parsons Noes: None. Motion carried.
 - B. 2nd Reading of 20/21 preliminary budget – Have reading at next meeting and get budget out to board members before the meeting. Stephanie looking into when it is due.
 - C. Buttonwillow Foundation – Foundation met. Louie requested that any change in candidate for foundation board, come before the Buttonwillow Recreation Board before any changes are made.
 - D. Landscaping Projects – There have been a few issues with the sprinklers. Megan and Louie meeting Tuesday morning to look at them. Lights around southside walkway are timed right and coming on on time. Flag at town square needs to be replaced.
 - E. Project Management – Andreotti suggested contact Work Release program and have them help with clean up in maintenance yard. Megan is going to contact Work Release supervisor.
 - F. Museum / Jail – First video has been recorded for museum by Tye Blake. Plumber came out and reported museum needs a new toilet and faucet. Megan is calling him back and asking them to pick up toilet and parts needed for sink. The electrical is now back on. Someone had turned off main breaker to building.
 - G. Buttonwillow Logo – Stephanie presented the board with the new logo options. The board would like to keep the current logo.
 - H. Manual of Operations – Opened the floor for feed back from the board. Andreotti brought up removing the section of manual that gives the option for the District to supply compensation and health benefits to board members if requested/ approved by the board.
 - I. Well #5 – Buttonwillow County Water District approved the bid for Well #5. The next stage of the project should start within 3 – 4 weeks.

IX. CORRSPONDENCE:

- A. Draft Supplemental Recirculated Environmental Impact Report
- B. Notice of Public Hearing, TMP, Inc. by Pasquini Engineering, Inc.
- C. Notice of Public Hearing, Speedy Fuels, Inc. by WZI, Inc.
- D. Buttonwillow Chamber Newsletter

X. REPORTS:

Megan's Report – 08/17/20

- All items covered in Business to Board.

General Manager Report – 08/17/20

- Bond Payment – an email was received that the district had not made its bond payment. Megan looking into Tuesday.

IX. BOARD MEMBERS COMMENTS:

- A. Houchin – requested to leave Babe Ruth and Softball field unlocked for community use.
- Parsons – cross bar on soccer goal is broken, please repair.

X. Meeting Adjourned at 6:57 p.m.

Next meeting will be on September 21, 2020 at 6:00p.m.