

Buttonwillow Recreation and Park District  
Board Minutes  
Monday, April 15, 2024

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Monday, April 15, 2024 at 6:04 p.m.
- II. ROLL CALL: Board Present – John Parsons, Andrew Houchin, Regina Houchin, Cindy Banducci and Louie Andreotti. Staff Present – Megan Lucas
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A Banducci / R. Houchin. Ayes: Parsons, Andreotti and A. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES:
  - Minutes from March 18, 2024. M/S/A Banducci / A. Houchin. Ayes: R. Houchin, Andreotti and Parsons. Noes: None. Motion carried.
  - Special Meeting on April 9, 2024 - M/S/A Banducci / A. Houchin. Ayes: R. Houchin, Andreotti and Parsons. Noes: None. Motion carried.
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- V. PUBLIC TIME: Juan Hernandez Garcia came to the board gave an update on the Specified Grant Funds.
- VI. BUSINESS TO THE BOARD:
  - A. Monthly Bills, Payroll & Financial Report – M/S/A Banducci / A. Houchin. Ayes: Parsons, R. Houchin and Andreotti. Noes: None. Motion Carried.
  - B. Buttonwillow Foundation – No update
  - C. Museum/Jail – No update
  - D. Pioneer Senior Center – No update
  - E. Irrigation – Broken line in Babe Ruth Field, Sprinkler repairs are starting and Rob is coming out to work on sprinkler controller panel.
  - F. Prop 68 Update – we will be moving forward with the work on the courts. We will be redoing the pickleball lines.
  - G. Community Block Grant – Megan is waiting on response from Daniel regarding questions about questions.
  - H. Specified Funds Grant – Juan and Kim asked to have emails forwarded to them regarding funding from State.
  - I. Review and approve Employee Handbook – Tabled
  - J. Review and approve Operations Manual – Tabled
  - K. Maintenance – Lazaro started and is getting adjusted to the work.

- L. Equipment Update – Gator needs a new starter. Lazaro to take off old on and get it taken to AP Electric in Wasco.
- M. Aquatic Center – Monte working on price for filling in pool.
- N. Request Funds to repair / paint Town Square Pergola from Foundation -
- O. Repair / New Flooring of Scout's Hall – There was one quote turned for the work and are waiting on one more. Lucas was directed to look into concrete flooring for the Scout's Hall.

VII. CORRSPONDENCE:

VIII. REPORTS:

IX. BOARD MEMBER COMMENTS:

X. Closed Session:

At this time the Board will hold a closed session pursuant to Government Code 54957:

- a) Employee Evaluation - General Manager
- b) Public Employment – General Manager

**Closed: \_7:41p.m.\_**

**Open: \_7:58p.m.\_**

Action taken:

Employee evaluation was not completed, but will be completed before next meeting. The board discussed renewing Lucas Contract. M/S/A Banducci / Andreotti Ayes: Parsons. Noes: None Abstain : 2 Motion carried.

XI. ADJOURNMENT: Meeting was adjourned at 8:02 p.m.

Next meeting will be on Monday, April 15 at 6:00 p.m.