

Buttonwillow Recreation and Park District  
Board Minutes  
Monday, March 18, 2024

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Monday, March 18, 2024 at 6:01 p.m.
- II. ROLL CALL: Board Present – John Parsons, Andrew Houchin, Regina Houchin, Cindy Banducci. Staff Present – Megan Lucas Absent: Louie Andreotti
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A R. Houchin / Banducci. Ayes: Parsons and A. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES:
  - Minutes from February 20, 2024. M/S/A A. Houchin / R. Houchin. Ayes: Banducci and Parsons. Noes: None. Motion carried.
- V. PUBLIC TIME: Daniel Burciaga requested use of the Little League and Softball field on Saturday, April 27<sup>th</sup> for youth games. The board did not see an issue with it.
- VI. BUSINESS TO THE BOARD:
  - A. Monthly Bills, Payroll & Financial Report – M/S/A A. Houchin / Banducci. Ayes: Parsons, R. Houchin. Noes: None. Motion Carried.
  - B. Buttonwillow Foundation – Trees at the entrance park got trimmed and Clean Harbors approached the Foundation to ask for community support at their meetings and hearings.
  - C. Museum/Jail – No update
  - D. Pioneer Senior Center – Banducci and A. Houchin have an old agreement the district had with the Pioneer Senior Center from 1990. They are working on updating the agreement.
  - E. Irrigation – no update
  - F. Prop 68 Update – the board would like to move forward with moving the pickle ball lines to be inline with the tennis net.
  - G. Community Block Grant – Megan is emailing Daniel with the County and working on the next steps of this grant.
  - H. Specified Funds Grant – the board is waiting on a quote to fill in the pools before they can move forward.
  - I. Review and approve Employee Handbook – Tabled
  - J. Review and approve Operations Manual – Tabled
  - K. Maintenance – no update
  - L. Equipment Update – The board directed Megan to have the weedeater and weed eater with edger blade taken in to Baker Supply to have them serviced and get a quote on repairs. Megan to order new hub for small mower.

- M. Aquatic Center – No update from Monte on cost to repair.
- N. Freezer Quote for Rec Center – Megan presented 3 quotes for new commercial freezers for the Rec center snack bar. The board approved up to \$2100.00. M/S/A Banducci / A. Houchin. Ayes: Parsons and R. Houchin. Noes: None Motion Carried.
- O. Freezer Quote for Little League Snack Bar – Megan presented two quotes for freezers for the little league snack bar with the highest one being \$220. M/S/A A. Houchin / Banducci Ayes: Parsons and R. Houchin Noes: None Motion carried

VII. CORRSPONDENCE:

- VIII. REPORTS: Egg Hunt will be hold on March 30<sup>th</sup>. We have summer programs coming up, Day Camp and potential moving nights. Firework Show will be \$24,000 this year. Scouts Hall is rented almost every weekend. Baseball is underway and we have 156 kids playing.

Mowers are up and running. Hember is working on a mowing schedule for the park. Irrigation is getting tested tomorrow.

IX. BOARD MEMBER COMMENTS:

- Cindy – Hole in softball field. Enjoyed having the building for the snack bar.
- Andrew – Rent the Little League field to Shafter Little League. Looking into putting batting cages near Little League field.
- John – Scouts Hall Flooring needs repairs and needs to be redone.

- X. ADJOURNMENT: Meeting was adjourned at 7:03 p.m.

Next meeting will be on Monday, March 18 at 6:00 p.m.