

Buttonwillow Recreation and Park District  
Board Minutes  
Monday, December 16, 2019

- I. CALL TO ORDER: Board President, Andrew Houchin, called meeting to order on Monday, December 16, 2019 at 6:00 p.m.
- II. ROLL CALL: Board Present – Andrew Houchin, Regina Houchin, John Parsons, Louie Andreotti Absent: Chad Ramay Staff Present, Megan Lucas Others present: Stephanie Molina
- III. APPROVAL OF AGENDA: Board approved agenda with the change of adding item H. Lawncare Contract Review to Business to the Board. M/S/A R. Andreotti / R. Houchin Ayes: A. Houchin, Parsons Noes: None. Motion carried.
- IV. APPROVAL OF MINUTES: Minutes from November 18, 2019 was approved by Andreotti / R. Houchin Ayes: A. Houchin, Parsons Noes: None. Motion carried
- V. PUBLIC TIME: None
- VI. BUSINESS TO THE BOARD:
  - A. Monthly Bills, Payroll & Financial Reports – Approved R. Houchin / Parsons Ayes: A. Houchin and Andreotti Noes: None. Motion carried.
  - B. Scrubber Update – Approval to buy a replacement scrubber up to \$4,500.00 Discard old scrubber. Approved: R. Houchin / Andreotti Ayes: A. Houchin and Parsons Noes: None
  - C. District Website – SB 929 Requirements – Molina attended a webinar about SB 929. She was very impressed with the ease of use of the website through Streamline. Approval to spend up to \$240 annual for website if needed. Molina has applied for scholarship to cover cost. Approved: R. Houchin / Parsons Ayes: A. Houchin and Andreotti Noes: None
  - D. BAR Report – Truck has been smogged and the report will be completed by Lucas and Molina on Thursday, December 19<sup>th</sup>.
  - E. Baseball Meeting (Discussion only) – A discussion took place regarding the attached minutes of the Youth baseball coaches meeting held on 6/27/19. The board gave Lucas the direction they wanted to see the league go in.
  - F. Minimum Wage Increase – 01/01/2020 (Discussion Only) – Acknowledgement that minimum wage will be going up to \$12.00 on 01/01/2020.
  - G. New Staff Hire – Board gave Lucas the go ahead to hire two people for to work the office.
  - H. Lawn Care Contract Review: The District will be putting out an RFP in January. Les Clark will draw it up with the help of Lucas. Approved: Andreotti / R. Houchin Ayes: A. Houchin and Parsons Noes: None
- VII. Correspondence
  - VII. REPORTS: Attached
  - VIII. BOARD MEMBERS COMMENTS - None
  - IX. ADJOURNEMENT: 7:12p.m.