

Buttonwillow Recreation and Park District  
Board Minutes  
Monday, August 19, 2024

- I. CALL TO ORDER: Board Chairman, John Parsons called meeting to order on Monday, August 19, 2024 at 6:05 p.m.
- II. ROLL CALL: Board Present – John Parsons, Cindy Banducci, Louie Andreotti, Regina Houchin and Andrew Houchin. Staff Present – Megan Lucas
- III. APPROVAL OF AGENDA: Board approved agenda. M/S/A Banducci / A. Houchin. Ayes: Parsons, Andreotti, R. Houchin Noes: None. Motion carried
- IV. APPROVAL OF MINUTES:
  - Minutes from May 20, 2024 – M/S/A Banducci / Andreotti. Ayes: Parsons, A. Houchin, R. Houchin Noes: None Motion Carried
- V. PUBLIC TIME: Community members were present to share their concerns with the board. The board listened to their concerns. I have also attached the sign-in sheet for the meeting.
- VI. BUSINESS TO THE BOARD:
  - A. Monthly Bills, Payroll & Financial Report – M/S/A R. Houchin / Andreotti. Ayes: Parsons, Banducci, R. Houchin Noes: None. Motion Carried.
  - B. Buttonwillow Foundation – Donation of \$2,000 to BW FC.
  - C. Museum/Jail – Completed 11 interviews they have 3 – 4 more scheduled.
  - D. Pioneer Senior Center – No Update
  - E. Irrigation – Megan to call Brax out and have them look at the irrigation system.
  - F. Prop 68 Update – Waiting on response from state.
  - G. Community Block Grant – the county is preparing the final agreement to review and sign.
  - H. Specified Funds Grant – Discussion on what to spend the monies on.
  - I. Maintenance – Megan to get quotes for lawn care service on a month to month basis.
  - J. Equipment Update – 60 inch mower needs a new tire.
  - K. Aquatic Center – no update
  - L. Repair / New Flooring of Scout’s Hall – a motion was made to use AERA Funds to complete this project along with removing the cabinets and painting behind them up to \$10,000. M/S/A Banducci / Andreotti Ayes: Parsons, R. Houchin and A. Houchin Noes: None Motion Carried
  - M. Linen Service – no update
  - N. Review and Approve Injury and Illness Prevention Plan – The board review and made no changes to it.

- O. Structural engineer for Grand Shelter – get a structural engineer out to look at Grand Shelter up to \$5,000. M/S/A Banducci / Andreotti Ayes: Parsons, A. Houchin and R. Houchin Noes: None Motion Carried.
- P. CAPRI Visitation – the board recognized the CAPRI visitation on July 15<sup>th</sup> and that we have received a 90% on the evaluation.
- Q. Letter from Auditor – the board acknowledged the letter from the auditor. Megan to look into potential every other year audit due to budget issues.

VII. CORRESPONDENCE:

VIII. REPORTS:

IX. BOARD MEMBER COMMENTS:

- Regina – Thank you to everyone who attended the meeting today.
- Louie – Thank you to everyone who attended tonight.
- John – Thank you to those who attended
- Andrew – Thank you for attending.
- Cindy – Thank you to those who attended, we appreciate your feedback and thank you to Juan Hernandez Garcia for attending and translating.

X. ADJOURNMENT: Meeting was adjourned at 7:44p.m.

Next meeting will be on Monday, September 16 at 6:00 p.m.