

BUTTONWILLOW RECREATION AND PARK DISTRICT
556 Milo Ave
Buttonwillow, CA 93206
Regular Board Meeting

Agenda

DATE: December 19, 2022
TIME: 5:00 PM
PLACE: Media Room, Buttonwillow Recreation Multi-Purpose Facility

1.0 Administer Oath of Office: Regina Houchin, John Parsons, Cindy Banducci

2.0 Convene Open Session

2.1 Meeting will be called to order by _____ at ____ PM.

2.2 Board Member Attendance:

- Andrew Houchin, Chairman
- Louie Andreotti, Clerk
- Regina Houchin, Board Member
- John Parsons, Board Member
- Cindy Banducci, Board Member

Administrative Attendance:

- Megan Lucas, Interim General Manager

3.0 Annual Organizational Meeting

3.1 Elect Chairman, Co-Chairman and Clerk of the Board

_____ as Chairman, _____ Co - Chairman and

_____ as Clerk of the board.

3.2 Select representatives for Personnel, Facility and Finance Committee.

_____ and _____ - Personnel Committee

_____ and _____ - Facility Committee

_____ and _____ - Finance Committee

4.0 Consent Items

4.1 Approval of Agenda

4.2 Approval of minutes from November 21,2022

Motion: _____ Second: _____ Ayes: __ Noes: __

5.0 Courtesy to Visitors

5.1 Members of the audience may address the Board regarding non-agenda items. Comments and presentations shall be limited to three (3) minutes per person per topic. A maximum of thirty (30) minutes shall be allocated to this agenda topic.

6.0 Discussion/Action

6.1 Items pulled from the Consent Agenda.

6.2 Governing

6.3 Governing board to consider approval of the monthly bills, payroll and financial report.

Motion: _____ Second: _____ Ayes: __ Noes: __

6.4 Governing board to discuss items from the Buttonwillow Foundation meeting.

6.5 Governing board to discuss and consider approval of items presented related to the museum / jail.

Motion: _____ Second: _____ Ayes: __ Noes: __

6.6 Governing board to discuss an update on the funding from Supervisor Couch.

6.7 Governing board to discuss an update on Prop 68.

6.8 Governing board to discuss and consider approval of Solar proposal from AC Electric.

Motion: _____ Second: _____ Ayes: __ Noes: __

6.9 Governing board to discuss and consider approval for a lawyer to review the contract with Vertical Bridge for the cell tower.

Motion: _____ Second: _____ Ayes: __ Noes: __

7.0 Closed Session

5.5 At this time the Board will hold a closed session pursuant to Government Code 54957:

- a. Public Employee Performance Evaluation
 - Interim General Manager and Recreation Coordinator 2

Closed: _____

Open: _____

Action taken: _____

8.0 Correspondence

9.0 Reports

9.1 General Manager/Programs:

9.2 Facilities / Maintenance:

9.3 Landscape:

9.4 Board Members:

10.0 Adjournment

After no further business, _____ will call the meeting to adjourn at: _____

The next regularly scheduled meeting will be held on
January 16, 2022, at 5:00 PM.

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours:

556 Milo Ave, Buttonwillow, CA 93206.